

Application
Manual

YOUTH AMBASSADOR PROGRAM

ATLANTA
HISTORY
CENTER

Atlanta History Center
130 West Paces Ferry Rd
Atlanta, GA 30305

Hours

Tuesday–Sunday
9am–4pm

Youth Ambassador Program

Dear Student,

Thank you for your interest in joining the Youth Ambassadors of the Atlanta History Center (AHC). We are excited about the participation of the Youth Ambassadors in AHC activities. The Youth Ambassador Program is a unique "education through service" program designed to attract a dynamic service-oriented group of young people who have an interest not only in helping the Atlanta History Center, but also engaging their community. Youth Ambassadors will gain experience in historic houses, administration, guest services, curation, public history programs, and much more. The program is open to 9th to 12th grade students (age 15–19). The program runs a full year from May to March. Students commit to one school year minimum of 50 volunteer hours through community outreach opportunities and AHC events. The mission of the Youth Ambassadors is to connect people, culture, and history by expanding historical knowledge, promoting discussion, and engaging Atlanta's youth.

As a Youth Ambassador, you will have the opportunity to participate in various events and activities throughout the year. Your involvement may include, but is not limited to, providing support for our Goizueta Gardens staff, creating a fun yet educational environment for AHC visitors, and promoting awareness of the AHC and its purpose.

To be considered for a Youth Ambassador position, you will need to submit the following:

1. Youth Ambassador Application
2. Letter of Recommendation
3. Letter of Interest/Personal Statement and Essay Questions

Youth Ambassadors will be required to make a minimum 1 school year commitment. Youth Ambassadors will also be expected to perform a minimum 50 volunteer hours, and/or support 2 key programs and high volume times (weekends). There is also a mandatory training and orientation session. Please make sure that you will be able to make time for these activities as participation is critical to your success and enjoyment of this interactive program.

We emphasize communication and consistency. We recognize High School students have several commitments and club activities, but ask that you take your position as a Youth Ambassador (YA) seriously. The Youth Ambassadors meet once a month (excluding July and December) and require attendance at all meetings. Three missed meetings with unexcused absences result in the YA's status to be moved from "Youth Ambassador" to "general volunteer." We expect YAs to communicate at least a week ahead of time if they are unable to attend a meeting or YA event. These expectations encourage a sense of responsibility and commitment to develop lifelong characteristics.

We look forward to meeting with you!

Regards,

Atlanta History Center Youth Ambassador Selection Committee

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Youth Ambassador Program Frequently Asked Questions

What is the Youth Ambassador program?

The Youth Ambassador program is designed to attract a dynamic, service-oriented group of young people who have an interest in developing leadership competencies by supporting Atlanta History Center further its mission of connecting people, history, and culture.

Who supervises, communicates schedules, and trains the Youth Ambassadors?

Because we are an indoor/outdoor hands-on environment of a living history site, we provide ongoing supervision by the Manager of Volunteer and Intern Services. Each volunteer shift is typically 4 hours. These times may vary based on the scheduled time of the event for which the Youth Ambassador is volunteering.

What kind of tasks do Youth Ambassadors perform?

Youth Ambassadors will participate in various events and activities throughout the course of the year. Their involvement may include providing support for Public Programs or Gardens, creating a fun yet educational environment for AHC visitors and/or promoting awareness of the AHC and its purpose.

What age range is considered?

The program is open to participants in grades 9–12 who are between 15–19 years of age at the commencement of the program. Applicants may be 14 at the time of applying, provided that they will turn 15 before their designated start date. A Youth Ambassador's designated start date can be no later than Labor Day.

How are participants selected?

We review a written application, essay responses, and letters of recommendation.

If Youth Ambassadors are retained, are opportunities for advancement within the program provided?

We look at our Youth Ambassadors as potential future adult volunteers, by investing in this program, we hope to retain them. As Youth Ambassadors grow older, we provide different levels of responsibilities within the program that they can aspire to and help keep them engaged.

How long does the program last?

The program session is 11 months, with summer mainly consisting of orientation and training.

How often do they volunteer?

We require Youth Ambassadors to volunteer for at least two large programs per session with a minimum of 50 total hours. Monthly training counts toward volunteer hours.

What kind of training is provided, and how is it made youth-friendly?

We hold one mandatory orientation. This will cover institutional information, safety, basics of interpretation, basic overview of historic content, orientation to the historic site, as well as policies and procedures. We also have mandatory monthly YA meetings.

Who should I contact if I am interested in this program or want more information?

Volunteer Services
volunteerservices@atlantahistorycenter.com
404.814.4134