

Position Title: Digital Storytelling Research Intern

**Department:** Digital Storytelling, in the main AHC building

Required Commitment Period: Spring Session, flexible hybrid schedule, minimum of 10 hours weekly;

120 hours total.

Start/End Dates: January 5<sup>th</sup> — April 5<sup>th</sup>, 2024

Application Deadline: December 4th, 2023, by 11:59 pm EST

## **General Description**

The Digital Storytelling department is responsible for communicating and promoting Atlanta History Center's diverse offerings as well as amplifying under-told stories on a variety of digital platforms. We're looking for an intern who is detail-oriented, enjoys researching a variety of history topics, working collaboratively, and taking initiative.

## **Key Responsibilities**

- Work closely with the Digital Storytelling team to deliver research for development of content across digital platforms including—but not limited to—longform articles, blogs, & social
- Research historical narratives using various academic databases, including on site at the Kenan Research Center
- Develop research reports for assigned topics.
- Collaborate with other departments within the institution.
- Basic organizational needs + other duties as assigned.

## **Desired Skills and Competencies**

- Strong research and writing skills.
- Proficiency with Microsoft Office + adaptability for new software resources
- Currently enrolled in an undergraduate or graduate program
- Flexible and comfortable working in a fast-paced environment; able to complete tasks by a deadline.
- Strong organizational skills: the ability to multi-task and maintain focus, organized.
- Sensitivity to cultural and artistic diversity; Love of history is a bonus!

**TO APPLY:** Interested applicants may <u>apply online</u> by filling out the application and attaching their resume and cover letter. If you have any questions, contact Volunteer Services at <u>volunteerservices@atlantahistorycenter.com</u>. No phone calls please. This is a non-paid internship.