

Minimum
Delivery Time:

Twenty-one (21)
business days

A written order
and pre-payment
is required.

Reprographic Order Form

Please email this completed form to images@atlantahistorycenter.com.
Please allow up to 10 business days to complete your order.

Name | Date

Company Name

Address | City | State | Zip

Phone | Email

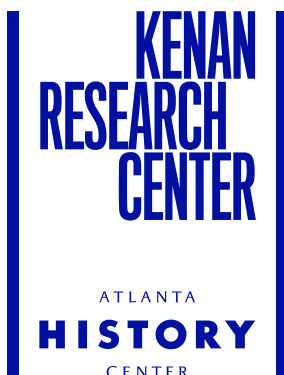
Purchased by:

- Private Nonprofit Commercial

Purchased for:

- Personal Use Research Publication
 Exhibition/Broadcast/Advertising/Web Use

| Catalog # (Ex. VIS 170.001.001) | Location | Qty | Print Size (Prints Only) | Digital Request (dpi, tiff or jpeg) | Price |
|------------------------------------|----------|-----|-----------------------------|--|-------|
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Staff Use Only

- payment provided
 will call with credit card information
 licensing agreement included

Archives Staff Please Initial

Sub Total

8.5% Sales Tax

Shipping

Licensing Fee

Total

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Reprographics
 Department
 404.814.4067
 images@atlantahistorycenter.com

Reprographic Price List

[Ask about membership!](#)

Atlanta History Center Members are eligible for a 10% discount on all reprographics orders except Album.

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8.5% Georgia/Fulton County Sales tax is added to Production Orders (In-State Orders Only)

Some forms of reproductions and licensing require special fees not included; fees will be determined on a case-by-case basis.

After orders are completed and publication rights have been granted, no refund will be made.

| Digital Reproductions | Personal | Nonprofit | Commercial |
|-----------------------------|----------|-----------|------------|
| 400dpi available from Album | \$5.00 | \$20.00 | \$35.00 |

| Scan on Demand | Personal | Nonprofit | Commercial |
|----------------------------|----------|-----------|------------|
| Original 11x14 and smaller | \$20.00 | \$35.00 | \$50.00 |
| Original larger than 11x14 | \$40.00 | \$60.00 | \$75.00 |

| Print Reproduction | Personal | Nonprofit | Commercial |
|---|----------|-----------|------------|
| 8X10 Luster Finish | \$25.00 | \$35.00 | \$50.00 |
| 11x14 Luster Finish | \$35.00 | \$45.00 | \$60.00 |
| Architectural Prints (handling fee may apply) | \$50.00 | \$75.00 | \$100.00 |

Call for quote for oversized photo, audio, and video duplication.

| Licensing Fees | Nonprofit | Commercial |
|--|-----------|------------|
| Publication, Exhibition, or Web, Cover-Use | \$40.00 | \$75.00 |
| Audio and Video Licensing per Half Minute | \$100.00 | \$200.00 |

| Research Fee | Digital Editing Fee Includes Stitching Oversize & Rendering Images |
|------------------|---|
| \$50.00 per hour | \$20.00 |

Shipping & Handling Fees via USPS

| Digital Production Delivering Electronically | Digital Productions on CD-Rom | Print Production |
|---|-------------------------------|------------------|
| No Charge | \$5.00 | \$10.00 |

