



# WEDDING GUIDELINES

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THE ATLANTA HISTORY CENTER'S SPECIAL EVENTS GUIDELINES APPLY TO ALL WEDDINGS. IN ADDITION, THE FOLLOWING GUIDELINES MUST BE FOLLOWED:

- Birdseed, confetti, or rice, is not to be thrown inside or outside any building at the History Center. Sparklers are not permitted inside or outside any building. Real flower petals may be thrown outside. Bubbles are allowed.
- Changing rooms are not provided for the wedding party. (The classrooms in the education building can be made available as a waiting/green room for events in the Grand Overlook only, at no extra charge.)
- Wedding rehearsal time is extended to the User as a courtesy and must not interfere with any of the History Center's daily activities. Rehearsals are conducted on weekdays between 3:30 P.M. and 5:30 P.M. Requests for rehearsal time must be made in advance. Scheduling of rehearsals is dependent upon the availability of the facility and staff.
- History Center staff members are not responsible for coordinating or directing the wedding rehearsal or the wedding ceremony. Please consult with your ceremony official or wedding planner for rehearsal or ceremony arrangements and direction. It is the User's responsibility to make sure the ceremony official or wedding planner follows all guidelines.
- Vendors may only deliver and pick up items within the contracted hours for an event. Please contact your events sales representative to schedule all deliveries and pick ups.
- Stages and power tie-ins for bands are not supplied by the History Center.
- When booking Swan Lawn and Gardens, the History Center will provide Woodruff Auditorium as an inclement weather backup plan at no additional cost.